



## 2010 Summer Internship - Frequently Asked Questions

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1. Challenge Aspen's summer internship program runs June 1 - August 31, 2010. Interns need to be able to commit to this whole time frame as we will not be able to give any extended time off.
  2. We are located in Snowmass Village, CO, which is about 10 miles from Aspen, CO.
  3. Our summer interns receive a monthly stipend of \$200 plus housing or \$800 per month if housing is not needed.
  4. Yes, we do have housing available. Interns share an apartment within walking distance of the Challenge Aspen office. Depending on whom we hire, it could turn out that there are roommates of the opposite sex.
  5. Challenge Aspen summer interns mainly work five days a week, typically Monday through Friday, from 8 a.m.-5 p.m.; however, some weekends and/or evenings may be required, depending on which camps are happening. There may also be times when it is necessary to work more than five days in one week, and the two days off per week may not always be consecutive.
  6. No, we are not accepting applications from people who hold H1B visas.
  7. Our summer interns have a variety of responsibilities:
    - a. Lead instructors for programs designed for local participants, which include a variety of recreational and cultural activities.
    - b. Assist lead program instructors during open enrollment and special camps, including Art Camp, Outdoor Adventure Camp, Music and Dance Camp, Just for Teens Camp and Adult Adventure Camp.
    - c. Provide administrative support for our camps, including pre-, during and post-program.

- d. Create individual itineraries for participants throughout the summer.
  - e. Help in the office by answering phones, filing, doing maintenance and various other duties.
  - f. Keep our equipment room clean and organized.
  - g. Assist on miscellaneous special projects and events throughout the summer.
8. Challenge Aspen does not provide health insurance to interns. Interns injured while working for Challenge Aspen may be eligible for workers' compensation upon review. Challenge Aspen highly recommends that all interns obtain their own personal insurance policy.
  9. Challenge Aspen does not offer any employee benefits to seasonal employees.
  10. We depend on our summer interns to help run our REC depart during the summer; therefore, all interns are expected to commit to all three months of the summer and will not be able to take off any extended periods of time.
  11. Our interns must agree to work full-time for the duration of the internship, including camps and special events. Outside employment may not interfere with Challenge Aspen duties; therefore, we strongly discourage our interns from seeking outside employment.
  12. We are not offering a TR internship for summer 2010.
  13. Although it may be convenient to bring a car, it is not necessary as the local bus system is very good and convenient. For more information, visit [www.rfta.com](http://www.rfta.com).
  14. The application deadline is April 16, 2010. To consider an application complete, the following items must be submitted:
    - a. Completed application
    - b. Answers to supplementary questions
    - c. Copy of CPR/First Aid certifications
    - d. Three letters of reference

Send all four items to Stacey Wooley via mail or fax. The fax number is 970-923-7338, and the mailing address is PO Box 6639, Snowmass Village, CO 81615.