

Questions for Summer Interns

1. Dates of employment?
2. Application deadline?
3. Where is Challenge Aspen located?
4. Pay?
5. Housing?
6. Hours/days?
7. H1B VISA's?
8. What are the main duties of a summer intern?
9. Is Health Insurance offered?
10. Benefits?
11. Can I get Time Off?
12. Can I get a second job?
13. Will this internship fit TR requirements?
14. Do I need a car?

1. Please see the Challenge Aspen Website for the specific dates of the internship. Our interns need to be able to commit this whole time frame, as we will not be able to give any extended time off to our summer interns. Dates are typically June 1- August 31st.
2. Deadline for Summer Internship application is February 1, 2012.
3. We are located in Snowmass Village, CO which is about 10 miles outside of Aspen, CO.
4. Our summer interns will receive a monthly stipend of \$350 plus housing or \$850 per month if you do not need housing. (A \$150 deposit is required for a damage deposit. If there is no damage done at the end of the internship, the \$150 will be returned upon a walk through with a Challenge Aspen staff member.)
5. Yes, we do have housing available for our interns. You will be sharing an apartment that is within walking distance to the Challenge Aspen office or on a bus route. Depending on who we hire, it could turn out that one of your roommates is someone of the opposite sex.
6. As a Challenge Aspen summer intern you will mainly be working 5 days a week. This will mostly be Monday through Friday from 8 AM - 5 PM, but know that depending on what camps are going on, you may work weekends and/or evenings. There could be some times that you may have to work more than 5 days in one week and your 2 days off a week may not always be consecutive.
7. No, we are not accepting applications with people who hold H1B VISA's.
8. Our summer interns hold a variety of responsibilities:
 - a. Lead instructors for programs designed for local participants, including a variety of recreational and cultural activities.
 - b. Assist Camps & Groups Coordinator during open enrollment and special camps, including Art Camp, Outdoor Adventure Camp, Music and Dance Camp, Just for Teens Camp, and Adult Adventure Camp.

- c. Administrative support for our camps, including pre, during and post program.
 - d. Create individual itineraries for participants throughout the summer.
 - e. Help in the office by answering phones, filing, maintenance and various other duties.
 - f. Keep our equipment room clean and organized.
 - g. Assist on miscellaneous special projects and events throughout the summer
9. Challenge Aspen does not provide interns employee health insurance. If you are injured while working for Challenge Aspen you may be eligible for workers compensation upon review. Having your own personal insurance policy is highly suggested.
 10. As a seasonal employee, Challenge Aspen does not offer any employee benefits.
 11. We depend on our summer interns to help run our REC department during the summer, therefore we will need you to be able to commit to all three months of the summer and won't be able to let our interns take off any extended periods of time.
 12. Our interns must agree to work full-time for the duration of their internship, including camps & special events. We strongly discouraged our interns from seeking outside employment as it would likely interfere with your duties as an intern. Understand that part-time employment may not interfere with Challenge Aspen duties.
 13. We are not offering a TR Internship for summer 2012
 14. Although it may be convenient to bring a car it is not necessary. The local bus system is very good and get's you around town very easily. Their web-site is www.rfta.com for more information.

If you have any questions, please contact Brett Coleman at 970-923-0578 x 212.